

## 11.2.10 Create the Initial Administrator User (Only for ExamDeveloper version 7.1704 and above)



Configure automatic email notifications



ExamDeveloper setup home page

After the application and microservices have been successfully installed, an administrator user needs to be created as the database initially does not contain any user.

1. Open the URL `https://ED-URL/FreshInstall/FreshInstall.aspx`, where `https://ED-URL/` is the ExamDeveloper application URL. Thus, if the ExamDeveloper URL is `https://examdev.pearsonvue.com/ExamDeveloper`, then the URL to open in the browser will be `https://examdev.pearsonvue.com/ExamDeveloper/FreshInstall/FreshInstall.aspx`. The following page appears.

The screenshot shows a web form titled "Please create the initial administrator account." The form includes the following fields and controls:

- A [Help](#) link in the top right corner.
- A note: "\* Required Fields".
- A dropdown menu for "User Type" with "Administrator" selected.
- Text input fields for "Username", "Password", "Password Confirmation", and "Email".
- A checkbox for "Account Enabled" which is checked.
- "Submit" and "Reset" buttons at the bottom.

2. Enter the **Username**, **Password**, **Password Confirmation**, and **Email** address for the initial administrator user, and click **Submit**.

The screenshot shows the same form as above, but with several error messages displayed in red text:

- "Password Confirmation is required."
- "Email is required."
- "Password must consist of a minimum of 8 characters"
- "Password must contain any combination of at least 3 of the following complexity requirements:"

The form fields are populated with the following values:

- User Type: Administrator
- Username: sbadmin
- Password: \*\*\*\*\*
- Password Confirmation: (empty)
- Email: (empty)
- Account Enabled: checked

The "Submit" and "Reset" buttons are visible at the bottom.

3. The initial administrator user is created and the below message is visible. All the fields become read-only.

[Help](#)  
\* Required Fields

Please create the initial administrator account.

Administrator User Created Successfully. Please continue to [Login](#)

\* User Type: Administrator

\* Username:

\* Password:

\* Password Confirmation:

\* Email:

Account Enabled:

4. You must now click the **Login** hyperlink to proceed to the login page to log into the application using the administrator user that was just created.



The below screen is visible if you try to open the URL mentioned in **step 1**, after the initial administrator has already been created. All the fields appear as read-only.

[Help](#)  
\* Required Fields

Please create the initial administrator account.

Administrator Exists. Please continue to [Login](#)

\* User Type: Administrator

\* Username:

\* Password:

\* Password Confirmation:

\* Email:

Account Enabled:

**Return to the top of the page**



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